

TO: Interested Agencies or Organizations in Ramsey County/City of St Paul

FROM: Ramsey County CoC

DATE: July 15, 2016

SUBJECT: FY 2016 Continuum of Care New & Renewal Project process

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The FY2016 Notice of Funding Availability has been released. Projects that make the selection list will advance to the federal application process. Applicants are responsible for the preparation of both the local application and the eventual electronic submission of their project application if the project is approved locally for funding. This document outlines the local application process.

This year all new and renewal applications will be asked to submit an Intent to apply form by **July 22, 2016**. This short form, as well as the timeline and process will be available on the Heading Home Ramsey website: <http://www.ramsey.headinghomeminnesota.org>

FY2016 HUD funding availability

**\$6,773,514** - Total Annual Renewal Demand (ARD)

**\$4,923,694** – Total Final Pro-Rata Need (FPRN)

**\$6,299,368** – Tier 1 (93%)

**\$474,146**– Tier 2 (7%)

**\$246,184** Permanent Housing Bonus (5% FPRN)

**NOTE:** All of the above fund totals will be confirmed and sent to CoC Coordinators by August 2, 2016 per the HUD notice.

New Project Available Funding

HUD will continue Tier 1 and Tier 2 funding strategy in the FY2016 competition, as well as continue the Permanent Housing Bonus. All CoCs may create new projects through the permanent housing bonus up to 5 percent of the CoC Final Pro-Rata Need. Additional criteria is outlined in the FY 2016 NOFA. However, funding is not guaranteed. The better a CoC performs, the more likelihood of bonus funds awarded. Within the CoC, the higher ranked a project, the higher likelihood it will be funded.

HUD calculates the Primary Pro Rate Need for each community annually. See below PPRN:

	Final Pro-Rata Need	5% of FPRN
Ramsey County	\$4,923,694	\$246,184

\*HUD Permanent Housing Bonus updated from 15% of FPRN to 5% effective June 21, 2016.

All project applicants must match all grant funds, except for leading funds, with no less than 25% of funds or in-kind contributions from other sources. Applicants who have 150% of leverage funds or in-kind contribution will receive bonus points.

## 2016 HUD Priority and CoC New Project Request

HUD's ending homelessness goals:

1. End Chronic Homelessness by 2017
2. Prevent and end homelessness among families, children and youth by 2020

New CoC Project Request:

1. Permanent Supportive Housing for chronically homeless persons.  
CoC will only accept PSH applications that dedicate to serving chronically homeless, including projects who serve singles and families. However, if there are no chronically homeless persons found at any point in time when the bed is available. The PSH program will take clients based on Order of Priority state in the CoC's written standards.
2. Rapid Re-Housing projects who serve homeless individuals and families, including youth, coming directly from the streets or emergency shelters, or fleeing domestic violence situations and other persons meeting the criteria of Category (4) of the definition of homeless.  
We highly encourage programs to collaborate to ensure programs are serving all needed populations.
3. Coordinated Entry. Assess, divert and prioritize clients based on the CoC coordinated entry process.

ALL projects are required to use HMIS and Coordinated Entry

### APPLICATION MATERIALS

All the application materials listed below can be found on Heading Home Ramsey County's website <http://www.ramsey.headinghomeminnesota.org> Please share this information with any organization that you think may be interested.

The application materials include:

- FY2016 Ramsey County process/timeline
- 2016 Intent to apply (New and Renewal Applications)
- HUD Match doc

### RESOURCES:

If you have questions regarding HUD regulations or eligible costs/activities, please refer to the **HEARTH Act Interim rules** <https://www.onecpd.info/resource/2033/hearth-coc-program-interim-rule/> or you may **Ask a Question on the OneCPD Resource Exchange** website: <http://www.hudexchange.info/>

**Homeless Alliance website:** <http://wnyhomeless.org/continuum-of-care/coc-funding-competition/>

## FY2016 NOFA - Ramsey County MN-501

### Timeline and Important dates (7-22-16)

Date	Activity
June 28, 2016	FY 2016 NOFA Released
July 15 <sup>th</sup> – 11:00-12:00 LSS – 2845 Como Avenue <b>Ramsey County CoC</b>	<ul style="list-style-type: none"> <li>✓ FY2016 NOFA review</li> <li>✓ Ramsey CoC Timeline - process</li> <li>✓ New/Renewal project process</li> </ul>
July 22 <sup>nd</sup> <b>PROJECT APPLICANTS</b>	Pre application – Intent to apply for New and Renewing Project Applicants submitted to CoC Coordinator <a href="mailto:laura.derosier@co.ramsey.mn.us">laura.derosier@co.ramsey.mn.us</a>
July 29 <sup>th</sup>	CY2015 Project performance score card sent via e-mail for project review sent from Zachary Hylton
July 28 <sup>th</sup> 9:00-12:00 - DHS	<ul style="list-style-type: none"> <li>✓ Project Application open lab (option 1 of 3)</li> </ul> Only 1 of the 3 should be attended – same material covered at all 3
July 29 <sup>th</sup> 2:00-4:30 - DHS	<ul style="list-style-type: none"> <li>✓ Project Application open lab (option 2 of 3)</li> </ul> Only 1 of the 3 should be attended – same material covered at all 3
August 5 <sup>th</sup> 9:30-12:00 - DHS	<ul style="list-style-type: none"> <li>✓ Project Application open lab (option 3 of 3)</li> </ul> Only 1 of the 3 should be attended – same material covered at all 3
August 12 <sup>th</sup>	CY2015 Project performance score card comments/feedback due to Zachary Hylton – <a href="mailto:Zachary.hylton@co.ramsey.mn.us">Zachary.hylton@co.ramsey.mn.us</a>
August 15 <sup>th</sup> <b>PROJECT APPLICANTS</b>	Draft Project Application due to CoC Coordinator <ul style="list-style-type: none"> <li>✓ Project Applications sent to MICH representative for review</li> </ul>
August 8 <sup>th</sup> 1:00-2:00 August 17 <sup>th</sup> 10:00 – 4:00	<ol style="list-style-type: none"> <li>1. Ranking committee meeting #1</li> <li>2. Ranking committee review and rank applications #2</li> <li>3. Appeals meet with Ranking committee &amp; HHR GB per bylaws.</li> </ol> Final decision will be e-mailed to CoC and posted on HHR website
August 8 <sup>th</sup> 2:00-3:00 90 Plato – 1 <sup>st</sup> floor conference	<ul style="list-style-type: none"> <li>✓ Collaborative Application section meeting 1</li> </ul>
August 16 <sup>th</sup> 9:00-10:00 90 Plato – Star room	<ul style="list-style-type: none"> <li>✓ Collaborative Application section meeting 2</li> </ul>
August 19 <sup>th</sup>	Heading Home Ramsey GB - CoC full membership meeting <ul style="list-style-type: none"> <li>✓ FY2016 Ranking approved</li> </ul>
August 23 <sup>rd</sup> 10:00-12:00 90 Plato – Star room	<ul style="list-style-type: none"> <li>✓ Collaborative Application section meeting 3</li> </ul>
August 18-23 <sup>rd</sup>	<ul style="list-style-type: none"> <li>✓ Project Application review – any recommended changes will be sent to Project Applications by August 24th</li> </ul>
August 24 <sup>th</sup>	<ul style="list-style-type: none"> <li>✓ Make recommended changes if applicable – do not hit submit in eSnaps until you receive feedback &amp; made any recommended adjustments on your Project Application</li> </ul>
August 26 <sup>th</sup> <b>PROJECT APPLICANTS</b>	<b>ALL FINAL Project Applications Due through ESNAPS (Application may be sent back for corrections. Will be communicated through e-mail)</b>
Week of August 29 <sup>th</sup>	<ul style="list-style-type: none"> <li>✓ Collaborative Application sections sent to CoC for review</li> <li>✓ CA sections sent to state MICH representative for review</li> </ul>
September 9 <sup>th</sup>	Consolidated Application and Priority List posted on HHR website
September 12 <sup>th</sup>	<b>FINAL RAMSEY COUNTY COLLABORATIVE APPLICATION + PRIORITY LIST COMPLETED AND SUBMITTED IN E-SNAPS AND POSTED ON HHR</b>

	<b>WEBSITE</b>
September 14 <sup>th</sup>	<b>NOFA closes at 7:59:59 PM EDT</b>

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